

19/05/2023

Part A

Initial Impact Assessment

Proposal name

Transport Extension of the Dynamic Purchasing Scheme (DPS) Transport Contract

Brief aim(s) of the proposal and the outcome(s) you want to achieve

The aim of this is to extend the transport DPS Transport Contract.

The proposal is to extend the current Transport Dynamic Purchasing System (DPS) contract for additional 5 years.

A DPS is different from a traditional framework contract as additional Contractors can join the contract during its lifetime. This means that there is constant market competition which supports the Council to deliver the best value possible.

The DPS is a contract with private taxi and minibus contractors. Once a contractor has passed the quality threshold, they are allowed to tender prices for particular routes. Every route is offered to all of the contractors on the DPS framework, who then submit a price. The best price wins the contract for that route.

The contract makes up 50% of the Council's statutory Special Educational Needs and Disabilities (SEND) Home to School Transport service provision, supporting around 1,120 young people. The other 50% of the service is covered by the councils own in house Transport Service.

Proposal type

Budget

non-Budget

If Budget, entered on Q Tier?

Yes

No

Q Tier reference

Year of proposal (s)

21/22

22/23

23/24

24/25

other

Decision Type

Committee (select below)

Adult Health and Social Care Policy Committee

Communities, Parks and Leisure Policy Committee

Economic Development and Skills Policy Committee

Education, Children and Families Policy Committee

Housing Policy Committee

Strategy and Resources Policy Committee

Transport, Regeneration and Climate Policy Committee

Waste and Street Scene Policy Committee

Regulatory Committees (e.g. Licensing Committee)

Other Policy Committee or sub-Committee

Local Area Committees

Leader

Executive Director/Director

Officer Decisions (Non-Key)

Council (e.g. Budget and Housing Revenue Account)

Lead Committee Member

Lead Director for Proposal

Tom Smith

Person filling in this EIA form

John Hudson

Equality Lead Officer

Simon Ebbins

Lead Equality Objective

Understanding
Communities

Workforce
Diversity

Leading the city in
celebrating &
promoting inclusion

Break the cycle
and improve life
chances

Portfolio, Service and Team

Lead Portfolio

Neighbourhood Services

Is this Cross-Portfolio?

Yes

No

Is the EIA joint with another organisation (eg NHS)?

Yes

No

Please specify

Consultation

Is consultation required?

Yes

No

If consultation is not required please state why

Are Staff who may be affected by these proposals aware of them?

Yes

No

Are Customers who may be affected by these proposals aware of them?

Yes

No

If you have said no to either please say why

There will be no impact on the customer.

Initial Impact

Under the [Public Sector Equality Duty](#) we have to pay due regard to the need to:

- eliminate discrimination, harassment and victimisation
- advance equality of opportunity
- foster good relations

For a range of people who share protected characteristics, more information is available on the [Council website](#) including the [Community Knowledge Profiles](#).

Identify Impacts

Identify which characteristic the proposal has an impact on tick all that apply

<input type="radio"/> Health	<input type="radio"/> Transgender
<input type="radio"/> Age	<input type="radio"/> Carers
<input type="radio"/> Disability	<input type="radio"/> Voluntary/Community & Faith Sectors
<input type="radio"/> Pregnancy/Maternity	<input checked="" type="radio"/> Partners
<input type="radio"/> Race	<input type="radio"/> Cohesion
<input type="radio"/> Religion/Belief	<input checked="" type="radio"/> Poverty & Financial Inclusion
<input type="radio"/> Sex	<input type="radio"/> Armed Forces
<input type="radio"/> Sexual Orientation	<input type="radio"/> Other

Cumulative Impact

Does the proposal have a cumulative impact?

- Yes No

<input checked="" type="radio"/> Year on Year	<input type="radio"/> Across a Community of Identity/Interest
<input type="radio"/> Geographical Area	<input type="radio"/> Other

If yes, details of impact

The contract extension that is proposed is for a minimum of 3 years to a maximum of 5 years. So, this assessment has to take this into consideration

Does the proposal have a geographical impact across Sheffield?

- Yes No

If Yes, details of geographical impact across Sheffield

Local Area Committee Area(s) impacted

- All Specific

If Specific, name of Local Committee Area(s) impacted

Initial Impact Overview

Based on the information about the proposal what will the overall equality impact?

The DPS contract is supportive of local small and medium enterprises and 100% of the contract spend is distributed to contractors in the Sheffield and South Yorkshire region. This means that local Taxi / Minibus drivers and Passenger Assistants benefit from the contract spend and the local transport economy is supported.

The contract is open to everyone and provides opportunities for all. The spend on the contract goes to local businesses who in turn employ local people.

The contract enables young people with SEND to attend their education. The nature of the contract also allows it to be used for special events or short-term requirements such as Covid-19 vaccine transportation. The contract is therefore inclusive and flexible, providing transport that meets people's needs and enabling them to attend essential services and travel to life enhancing provision.

Is a Full impact Assessment required at this stage? Yes No

If the impact is more than minor, in that it will impact on a particular protected characteristic you must complete a full impact assessment below.

Initial Impact Sign Off

EIAs must be agreed and signed off by an Equality lead Officer. Has this been signed off?

Yes No

Date agreed

Name of EIA lead officer

Part B

Full Impact Assessment

Health

Does the Proposal have a significant impact on health and well-being (including effects on the wider determinants of health)?

Yes No *if Yes, complete section below*

Staff

Yes No

Customers

Yes No

Details of impact

Comprehensive Health Impact Assessment being completed

Yes No

Please attach health impact assessment as a supporting document below.

Public Health Leads has signed off the health impact(s) of this EIA

Yes No

**Name of Health
Lead Officer**

Age

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Disability

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Pregnancy/Maternity

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Race

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Religion/Belief

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Sex

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Sexual Orientation

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Gender Reassignment (Transgender)

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Carers

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Voluntary, Community & Faith sectors

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Partners

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Cohesion

Staff

Yes No

Customers

Yes No

Details of impact

Poverty & Financial Inclusion

Impact on Staff

Yes No

Impact on Customers

Yes No

Please explain the impact

Armed Forces

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Other

Please specify

Impact on Staff

Yes No

Impact on Customers

Yes No

Details of impact

Action Plan and Supporting Evidence

What actions do you need to take following this EIA?

What evidence have you used to support the info in the EIA?

Detail any changes made as a result of the EIA

Following mitigation is there still significant risk of impact on a protected characteristic. Yes No

If yes, the EIA will need corporate escalation? Please explain below

Sign Off

EIAs must be agreed and signed off by an Equality lead Officer. Has this been signed off?

Yes No

Date agreed

Name of EIA lead officer.

Review Date